



NORTHWEST CLINICAL REGISTRY JOB DESCRIPTION

JOB TITLE: Patient Companion (PC) **DATE INITIATED:** March 20, 2006
PREPARED BY: Jerry McIntosh
REPORTS TO: Jerry McIntosh and Site Manager

JOB SUMMARY/PURPOSE:

The Companion provides constant observation of patients who are confused, at risk for causing injury to themselves or others, or whose behavior is unpredictable or difficult to manage.

DUTIES/RESPONSIBILITIES

1.* **Mission, Vision and Values**

1. * **Mission, Vision and Values**

* Exemplifies through behaviors, work and practices the mission and values of Northwest Clinical Registry.

2.* **Code of Ethics, Business Conduct and Confidentiality**

* Maintains confidentiality and code of ethics concerning hospital business and finances, employee relations, patient records and HIPPA compliance. Signs form of attestation to document this.

3.* **Safety**

* Participates in and practices safety management including infection control in accordance with established hospital and governmental regulations as described in Safety Education Policy and Procedure.

4.* **CPR**

* Meets Northwest Clinical Registry HeartStart/CPR requirements.

5. * **Demonstrates ability** to accurately assess aspects of care requiring immediate intervention. Looks for any significant changes in patient condition and immediately reports to assigned RN.

6. * **Promotes therapeutic environment.**

- A) Provides therapeutic and leisure diversion activities in accordance with patient preference and as directed by the RN.
- B) Maintains a clean environment and keeps room organized and tidy.

7. * **Provides direct care to the patient** as directed by the caregiver and in accordance with scope of responsibility and competencies. These may include but are not limited to:

- A. Assist with Oral Care
- B. Offering snacks/fluids as appropriate
- C. Appropriate safety interventions
- D. Ambulation per instructions with stand-by or minimal assist
- E. Range of motion and positioning
- F. Linen change, straightening room and emptying trash
- G. Grooming
- H. Initiating patient phone calls to family and friends

8. * **Education/Experience**

*1. High school graduate or GED and some practical experience in a hospital setting

9. * **Knowledge/Skills/Abilities**

- *1. Ability to employ basic problem solving skills
- *2. Ability to stay focused on task

(* Denotes essential functions)

- *3. Ability to communicate and deal effectively in an oral/written form with patients, medical staff, visitors and family.
- *4. Ability to establish a therapeutic relationship with patients.

10. * Performance Evaluations

- *1. Shall be conducted annually by the Department Manager in concert with a clinic supervisor at the hospital or care center where the employee has been assigned the greatest number of hours.

11. * Physical Demands/Working Environment

- *1. Lifting and moving patient, equipment and supplies as required. Must be able to lift or carry 1-25 pounds. Frequently as much as 2.5 hours per day; 26-50 pounds occasionally, .5-2.5 hours per day; 51-60 pounds rarely (less than a half hour per day).
- *2. Must be able to push/pull 20 pounds force occasionally and 15 pounds force frequently.
- *3. Frequent (2.5-5.5 hours per day) standing and walking.
- *4. Frequent bending/stooping, torso rotation and occasional squatting required to perform job duties.
- *5. Frequent forward reaching (to shoulder level) and overhead reaching necessary.
- *6. Finger dexterity, fine manipulation and grip strength needed to perform patient care duties to operate equipment, and handle charts and records.
- *7. Potential exposure to biological, chemical, psychological and physical hazards encountered in a hospital or outpatient setting, and/or related to patient care. Must be able to follow hospital safety, personal protective equipment and infection control policies and procedures.
- *8. Subject to stressful situations and fluctuating levels of work activity on patient census and acuity.
- *9. Visual acuity necessary continuously in order to accurately monitor and perceive changes in patients; (monitor equipment readings; use a computer; and perform paperwork.)
- *10. Hearing acuity necessary continuously to participate in exchange of information with patients, co-workers, family and hospital staff; utilize the phone and to process auditory information from patient's physical condition and from equipment.

I have read and understand my job description and addendum (if applicable)

Signature _____ Date _____